

Government of Maharashtra

**GOVERNMENT COLLEGE OF
EDUCATION, AKOLA**

**Internal Quality Assurance Cell
(GCE-IQAC)**

**Annual Quality Assurance Report
(AQAR)**

2015-2016

Coordinator

Dr Wasudha Deo

Principal

Dr R B Manekar

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

I. Details of the Institution

1.1 Name of the Institution	Government College of Education
1.2 Address Line 1	PO AKOLA
Address Line 2	DIST AKOLA
City/Town	AKOLA
State	MAHARASHTRA
Pin Code	444001
Institution e-mail address	Principal80@gmail.com
Contact Nos.	0724-2433765
Name of the Head of the Institution:	Dr Rajendra B Manekar
Tel. No. with STD Code:	0724-2433765
Mobile:	+91-8380080225

Name of the IQAC Co-ordinator:

Dr Vasudha V Deo

Mobile:

+91-9422959764

IQAC e-mail address:

iqacgce@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/62/RAR/112 dated 05.01.2013

1.5 Website address:

www.gceakola.org

Web-link of the AQAR:

http://www.gceakola.org/aaar2015-16.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	74.5	2003	2005-2011
2	2 nd Cycle	B	2.35	2013	2013-2018
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

25/06/2005

2015-16

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (30/04/2014)
- ii. AQAR _____ (20/08/2015)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

NA

1.12 Name of the Affiliating University (for the Colleges)

Sant Gadgebaba Amravati
University Amravati

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="University"/>		
University with Potential for Excellence	<input type="text" value="No"/>	UGC-CPE	<input type="text" value="No"/>
DST Star Scheme	<input type="text" value="No"/>	UGC-CE	<input type="text" value="No"/>
No			<input type="text" value="No"/>
UGC-Special Assistance Programme	<input type="text" value="No"/>	DST-FIST	
UGC-Innovative PG programmes	<input type="text" value="No"/>	Any other (<i>Specify</i>)	<input type="text" value="Study Centre sponsored by UGC"/>
UGC-COP Programmes	<input type="text"/>		
	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="07"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="15"/>
2.10 No. of IQAC meetings held	02
2.11 No. of meetings with various stakeholders:	No. <input type="text"/> Faculty <input type="text" value="03"/>
Non-Teaching Staff	<input type="text" value="01"/>
Students	<input type="text"/>
Alumni	<input type="text" value="01"/>
Others	<input type="text"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If yes, mention the amount	<input type="text" value="Rs 3,00,000"/>
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Level	Total Nos. <input type="text" value="00"/> International <input type="text"/> National <input type="text"/> State <input type="text"/> Institution <input type="text" value="1"/>
(ii) Themes	<input type="text" value="NPE 2015"/>
2.14 Significant Activities and contributions made by IQAC	
	<input type="text" value="A District level workshop of the Coordinators was held on NEP2015 in 2015-16."/>

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To encourage faculties to apply for research projects.	Faculty members re working on research projects.
To encourage faculties to participate in seminars.	Faculties participated in seminars.
To help to hold various talks and lectures in the college.	College conducted various talks and lectures.
To guide to conduct various teacher training programmes of Swami Chinmayananda Studies Centre.	The college conducted o4 teacher training programmes by Swami Chinmayananda Studies Centre.

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body

Yes

No

Management

Syndicate

Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	01	nil	nil	nil
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	nil
Annual	nil

1.3 Feedback from stakeholders*

Students

Alumni Parents Employers
 Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes. Swami Chinmayananda Study Centre under UGC sponsored Epoch Making Social Thinkers

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	07	03	04		

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	03	nil	04	nil	nil	nil	nil	nil	07	nil

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		06	
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Collaborative teaching	3. Participative teaching-learning
2. Team-teaching	4. Group Discussion

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed Sem 1	47					
B Ed Sem 2	44					

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	----
UGC – Faculty Improvement Programme	-----
HRD programmes	-----
Orientation programmes	----
Faculty exchange programme	----
Staff training conducted by the university	----
Staff training conducted by other institutions	----
Summer / Winter schools, Workshops, etc.	----
Others	----

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11			
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC encouraged to establish a Research Committee and also Professor's Academy to promote Research climate in the institute.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs		NIL		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		03		
Outlay in Rs. Lakhs		1,70,000		

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings		03	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	02	UGC	Rs 1,70,000	
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	---	---	---	--
Sponsoring agencies	---	----	---	---	---

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	----
	Granted	----
International	Applied	----
	Granted	----
Commercialised	Applied	----
	Granted	----

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
	-----	-----	----	-----	----	-----

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: NA

University level State level
National level International level

3.22 No. of students participated in NCC events: NA

University level State level
National level International level

3.23 No. of Awards won in NSS: NA

University level State level
National level International level

3.24 No. of Awards won in NCC: NA

University level State level
National level International level

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>		
NCC	<input type="text"/>	NSS	<input type="text"/>	Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Four workshops in Integrated Development of Human Beings were held for Secondary Schools teachers/students.
- Organised a lecture series for students of B Ed Regular.

Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1,24,017 sq ft	---	DPDC	1,24,017 sq ft
Class rooms	---	---	DPDC	---
Laboratories	4000sq ft	---	DPDC	03
Seminar Halls	1000 sq ft	---	DPDC	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	---	---		---
Value of the equipment purchased during the year (Rs. in Lakhs)	---	---		---
Others	1,73000	1,71000	Govt Plan	---

4.2 Computerization of administration and library

Computerisation is done. Administrative and library work is computerised. Software Soul 2 is installed.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	22535		202		22737	40990
Reference Books	2000				2000	
e-Books						
Journals	05				05	
e-Journals	Inflinet					
Digital Database	96				96	
CD & Video						
Others (specify)	40				40	
Total	24676		339	50000	24878	40990

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	25	12	23	----	----	04	02	08
Added	---	---	---	----	-----	----	----	--
Total	25	12	23	---	-----	04	02	08

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Imparted training ICT to students.

4.6 Amount spent on maintenance in lakhs :

i) ICT	---
ii) Campus Infrastructure and facilities	50000
iii) Equipments	----
iv) Others	----
Total :	50000

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Orientation in curricular and co-curricular programmes is held under the guidance of IQAC.

5.2 Efforts made by the institution for tracking the progression

Local Advisory Committee works under the guidance of IQAC to look after the progression of curricular and co-curricular activities.

5.3 (a) Total Number of

UG	PG	Ph. D.	Others
45			

students

(b) No. of students outside the state

00

(c) No. of international students

00

No	%

Men

No	%

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
40	32	06	20	00	98	09	12	00	28	01	50

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Workshop was organised by Alumni for TET examination.

Nil

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

Placement Cell was not opened due to Semester Pattern however a Career Guidance workshop was held.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	00

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

GCE-IQAC-2016

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	35	5,02905
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

_____ Nil _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

1. *The Vision: “ Sa Vidya Ya Vimuktaya ” (Let us liberate with knowledge)*
2. *Mission: Overall personality development of students for the teaching profession and for national development and global trends and demands.*
3. *Values: a. Understanding of the source of Human values,
Development of an understanding of the need and importance of informational values,
Understanding of the classification of values under different types,
Awareness for the current problems through Human values.*

6.2 Does the Institution has a management Information System

1. Yes. College council and Students Council play a vital role. 2. A complaint box has been installed. 3. Following committees work together. Annexure IV List of Committees.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Faculties participate in the orientation, refresher courses organised by Academic Staff College. They also participate in Curriculum Development Program of the University

6.3.2 Teaching and Learning

College brings out an academic calendar. Faculties use Educational Technological tools while teaching. Internal assessment is an ongoing process of evaluation.

6.3.3 Examination and Evaluation

Internal Assessment Committee and Examination Committees have been formed. These work as per the norms of the University.

6.3.4 Research and Development

A Research Committee has been set up in 2005. The Committee recommends research topics to the faculties and M Ed students. It encourages the faculty to take up minor research projects. Reserachers can avail the library facility.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The college has well established library having 24000 books. The computerised library is looked after the Library Committee. The library has a computer, Internet and reprographic facility. Book Bank is also available. ICT is an essential part of the syllabus. ICT learning resources are used in classroom teaching. The ET lab has 12 computers with Internet facility. LCD is also installed in the Multi-purpose Hall. Audio-visual aids are used.

6.3.6

As the college is a government one, a Local Advisory Committee is formed. Two meetings of the Committee are held every year. LAC suggests measures to improve the quality of work.

6.3.7 Faculty and Staff recruitment

Being a government institute, the recruitment is done by State Public Commission. The Principal has an authority to fill vacant posts on clock-hour basis.

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

Admissions are done through Centralised Admission Process (CAP). Admission Committee is set up by the State Government. The committee is the Competant Authority. Director of Higher Education is the permanent chairman of this committee. The central admission process is conducted every year.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	01

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Principal
Administrative	Yes	Yes		A G Office

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Alumni Association has been formed. It takes initiative in contribution to Nirantar Paritoshik Yojana, work as counsellor for B Ed M Ed programmes.

6.12 Activities and support from the Parent – Teacher Association

NIL

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

Being a government institute, it is under Public Works Department regarding making the infrastructure eco-friendly. The institute at its level has made efforts like developing a garden, tree plantations to make the campus green. Use of plastic is banned on the campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

During 2014-15 the institute received recognition as Swami Chimayananda Study Centre under the Scheme of Epoch Making Social Thinkers. 4 workshops were organised for teachers. The focus was on personality development of the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The minutes of the meeting of IQAC of Govt. College of Education, Akola held on 11/08/2015 at 12 pm in the Principal's cabin.

The Principal of the college and chairman of IQAC welcomed all the members for the first meeting of IQAC in the academic year 2015-16 and extended a special welcome to the nominee members –

Dr. Shriprabhu Chapke (Employers' Member)

Dr Shrikant Ukhalkar (Society Member)

Dr Anjali Rajwade (Society Member)

The Principal informed the members that the diverse experienced knowledge and skills of these members would go a long way in accomplishing the aims and the objectives of GEC-IQAC.

The Principal also made a brief presentation of GCE.

The Principal appraised the member regarding the aims and objectives.

Following Plan of Action was finalised by all the members.

Plan of Action

PART A

❖ To chalk out plan of action by IQAC...

To sustain and enhance the quality in all aspects of education, quality enhancement initiatives will be taken to enhance the Quality of Teaching-Learning process. To improve performance in curricular-Co curricular and extracurricular activities:

- Efforts will be taken to provide and develop better infrastructure
- Heads of the various department will develop academic plan for ten years and will organize various activities like day celebrations, social service, cultural activities, Remedial coaching , special guidance lectures , career and counseling (list of activities)
- College has established various committees for good co-ordination in college working (List of committee)
- College organizes various workshops to develop teaching skills in student (Time table of various workshop)
- U.G.C. Development committees will play the main role to develop infrastructure in college (List of D.C.)
- Seminar and test will be organized by various subject teachers
- Students will be engaged to take up projects and prepare presentations in their classes.
- College will go for academic audit at the end of session.
- Institute received Development Grant from U.G.C. and plan Grant from Govt. I.Q.AC. has approval to all the decisions taken by planning board and U.G.C. purchase committee.
- It is further decided that planning board will prepare a plan for utilization of Development Grant received by U.G.C.
- U.G.C. purchase committee will monitor all the transactions of the U.G.C. funds.
- College had applied to University Grants to for Swami Chinmayananda Studies Center and U.G.C. has granted permission and recommendation to college and sanctioned amount of Rs.3,00,000/- for non-recurring and Rs.4,00,000/- P.A for recurring expenses.

❖ **To Strengthen Research Centre Culture :-**

- College authorities will take several motivational initiatives to promote research culture and in completion of ongoing Research projects.
- Staff members have been sanctioned minor search projects by U.G.C. One research project has been sanctioned by ICSSR (List of Research Project).

- College Authority will take several motivational initiatives to promote faculty members to present and publish research papers in souvenir and journal, to write the educational books related to curriculum.
 - To participate in conferences.
 - To guide students for pursuing research for Ph. D degree.
- ❖ **To strengthen Institutional Linkage:-**
- One Research project has been sanctioned by ICSSR and Collaborative Research is going on.
 - Institute has got recognition as Chinmayananda Studies Center by U.G.C. College will initiate for collaborative research work in value education in collaboration with Chinmay International Networking.
- ❖ **To strengthen National and International Linkage**
- To expose faculty and students to the best of Institutions in India and to develop global competency and development of their personality college will take initiative to sign the academic linkage to following Institutes for lecturer series
- 1) *Prajapita Brahmakumari*
 - 2) *Chinmay Mission*
 - 3) *Ramkrishna mission*
- ❖ College will encourage faculties to present their research paper in International conferences
- College will take initiative to arrange visit of the faculties to another countries .
- ❖ **To Apply for Various Schemes of U.G.C.**
- College has submitted the proposal for development of College
 - College submitted proposal for national level conference
 - College will take Initiative to develop second studies center sponsored by U.G.C under the scheme epoch making social thinkers of India.
- ❖ **To make efforts to provide better infrastructure to meet general needs**
- College will take initiative in improvement of the infrastructure
College has received grants under various schemes. College will utilize all these grant with the approval of our U.G.C. purchase committee.
 - The P.W.D Akola handed over new building of library. Old library hall is now utilized as Swami Chinmayanand Studies Centre sponsored by U.G.C. The college has made arrangement to set up this centre by taking funds from another scheme of U.G.C. and when actually grant will receive college will return this amount the same scheme .

- To fulfill the urgent need of centre set up U.G.C. planning board has decided to use balance amount from other schemes above said amount will be returned after receiving the same.
- It is decided that college will purchase computer LCD projectors, Books , equipment for up gradation of departments
- In Classroom teaching every faculty member will organize at least one seminar for student for their subject.
- College will organize at least one seminar or state level conference various Teachers Training Program will organized by Swami Chinmayanand Studies Center.

❖ **To strengthen alumni participations**

- (1) At least two meeting of alumni will be held in this session.
- (2) College will take initiative to register alumni association.
- (3) College will take initiative to conduct study course for TET and CET through alumni association.
- (4) College will take initiative to conduct inter collegiate compaction with the help of alumni.

- There should be at least one gathering of alumni association every year

❖ **To Strengthen the function of library :-**

- It is required to shift library to new building so principal has taken over the charge of new building.
- It s required to appoint librarian in college.
- Librarian should develop the reading culture among students with the help of professors.
- Librarian should take a help of ICT
- Librarian should take initiative in computerization of library

❖ **To strengthen homely culture in hostel :-**

- College will encourage to develop homely culture in the hostel.
- College will take initiative to maintain discipline in hostel.
- College will take initiative to prevent ragging.
- College with take initiative to maintain clean and neat campus of Hostel.

❖ **To maintain the clean campus :-**

College has developed 3000 sq.ft lawn in campus. College campus is green and has pollution free environment. College has taken several initiatives to maintain this campus.

❖ **To maintain the attendance of student :-**

College has taken efforts to maintain and improve attendance of students.

PART B

Activities reflecting the goals and objectives of the Institution

It is decided that

- College faculties will provide every cordial teaching leaning environment to the students.
- More than 50% Students are girls. Admissions are granted as per Government rules. Reservation policy is followed.
- All over development of teaching personality is our goal. “*Sa Vidya Ya Vimuktye*” is the vision of college .
- Several committees have been set up to organize and encourage students participation in various curricular , co-curricular and extra-curricular activities It help to provide value based education to the students and create awareness about environment and communal harmony.
- Various committees have been set up in college. These committees are responsible for particular activity.

❖ **Organizing seminar and conference :-**

- ❖ New academic programmes initiated:- As per need of the time college had sent a proposal to U.G.C. to set up a Centre Under the scheme of Epoch Making Social Thinkers of U.G.C. And in may 2013 college is Recommended as Swami Chinmayananda Studies Centre.

College has received grant as follows

Non Recurring	3,00,000./-
Recurring	4,00,000/- P.A.

- College has started the work of Centre. IQAC accepted all the decisions taken by U.G.C. purchase committee for establishment of centre.
- College will take several initiatives to spread the knowledge which is need of society.

❖ **Innovation in curricular design and transaction :-**

1. The syllabus of B Ed of Sant Gadgebaba Amaravati University has been changed. College faculty had correspondence with university to take initiative they had given suggestions to university
2. Faculty members use innovative teaching methods to enhance classroom teaching
3. Honorary guest faculty will be invited by college.
4. Educational visit will be organized by college.
5. Special efforts will be make to improve the communication skill of student

Several initiatives about all over development of teaching personality of the trainees, are already prepared. To fulfil all these objectives college formed many

committees. According to goal and objectives, committees have to follow all the rule and take various activities to reach the goal

- An academic calendar prepared in consultation with faculty members plan has developed for academic programmes, activities, students activities.

❖ **Value based education an important aspect of college education**

- To inculcate values among trainees various activities will be organized by college
- IQAC accepted and gave consent to all objectives of committees.
- College will take several efforts to fulfill following activities.

1. Different workshops : (1) Micro teaching workshop (2) Orientations workshop (3) Preparation of teaching aid workshop (4) lesson planning workshop (5) Models of teaching workshop (6) Reading and Reflecting on a Text Workshop (7) Demo Lesson workshop (8) Evaluation workshop (9) Question Bank workshop (9) SUPW workshop

2. Different Activities : (1) Day celebrations (2) Festivals (3) Library activities (4) Social service camps (5) Preparation of manuscripts (6) Visits to blind school, Vridhashram etc. (7) Sports week (8) library week (9) Social gathering (10) Mullya pripath

❖ **Examination Reforms :-**

- College will provide a complete set of University Question paper whenever required
- Periodical exams, Preliminary exams will be conducted by college to improve the performance of the students.
- Students will be guided by facilities to improve their performance in practice teaching
- Staff members will prepared question bank for students.
- Most of the members has written reference books

❖ **Initiative towards faculty development :-**

- College has *Pradhayapak Probodhini* to develop professionalism and to develop the faculty in academics
- The Principal will monitor the development of faculty and will make efforts to encourage the facilities to publish book and research papers.

Research committee will encourage faculties to take new research project and to complete ongoing project.

- College will encourage faculty to participate all types of conferences (State, national & International)

- College administration will give permission to faculty to deliver the lecture for society they invited and faculty should take care their talk should not encourage any type of anti social issues.
- College will support/inspire for faculty in becoming Ph.D guide in any University.

- ❖ **New collaborative research program :**
 - One faculty has sanctioned major project of ICSSR he is transferred as Joint Director (Nanded Region) college will support him regarding completion of his project
- ❖ **Research grants Received from U.G.C. and ICSSR**
 - College will put/take efforts for completion of all research projects.

- ❖ **Details of Research Guide**
 - Four faculties are research guides.
 - College will provide every help to faculties' to justify their guide ship.

- **Citation index of faculty member and impact factor :-**
- ❖ **Honour and awards to the faculty :-**

College will take initiatives to encourage the faculty to achieve awards/honors college will supports them
- **Internal Recourse generated :-**
 - The college will provide the facilities to other Govt. institutes and NGO to conduct educational programs in the campus for this purpose college will charge minimal charges/fees to that institute
 - College will provide the hostel facilities to YCMOU students and other Govt. institute college will charge from that institute this work will be by committee.
 - Details of Grants Received by U.G.C. Govt. :-
College has been received 30 *lakhs* grant from U.G.C. Under development grant in 12th plan
 - College has received Grant form U.G.C. Under epoch making social thinker. 3laks non Recurring and 400000 recurring per Annam.
 - College has received 1.75 *lakhs* in plan and 1 *lakh* as secondary construction.

- ❖ **Improvements in library service :-**

College will take initiative to develop library facilities and also develop infrastructure.

 - College will add several book encyclopedia and latest journals and will provide better service.
 - College library building construction is over so college will take initiative to improvement of required facilities in new building.

- Library has registered for the N-list program of INFLITB NET for getting access to the electronic resource like E-journals and E-books.
- College will start book bank scheme for students
- College will take initiative to enroll the external members
- College will make efforts about enrolment of all book with help of computer.
- New book, journal will be subscribe.

❖ **Student assessment of teacher :-**

College will prepare and provide the feedback form to assess the teacher so that faculty can improve the quality of teaching and they will be encouraged to apply for innovative Methods of teaching.

❖ **Computerization of Administration :-**

- College will take initiative about computerization of Library, Office , Examination, Results, Accounts, Salary /payment all will be computerize
- The college website will provide all information about college admission.
- Certificates will be issue to students and staff member as and when they required .

❖ **Health Services :-**

- (1) College will organize Health awareness program for students
- (2) The program will be like Aids awareness program, Anti Tobacco awareness , cleanliness drive.
- (3) It should Rest Room in College.

❖ **Performance in sports activities and cultural activity :-**

- 1) Sports are the main activity and part of syllabus
- 2) College will celebrate Sports week in college and will monitor that every student should take part in that activity
- 3) There is cultural department in college. Department is working very well college will encourage student to participate in various cultural events.

❖ **Students achievements a awards :-**

Continues prize scheme is an asset of our college and college is giving near about 16 prize. College has Deposited 1,57,000/ received from donors. The various prizes will be distributed by college.

❖ **Activities of the guidance and counselling Unit. :-**

- Guidance and counselling cell is funded by U.G.C. Committee is formed for the purpose this committee will take several efforts to run this work formally and informally

- Placement cell is also working in college. College will take several efforts for getting opportunity to students.

❖ **Development Programs for non-teaching staff :-**

- (1) At least one training program will be arranged by college for non-teaching staff.
- (2) Professor academy is established in college. This academy will take responsibility to give training to non teaching staff.

❖ **Healthy practices of the institution :-**

- (1) All facilities prepare study material, PPT, notes for students.
- (2) Faculties have prepared Question bank.
- (3) College is taking initiative to improve the attendance of students.
- (4) College has decided to communicate parents about their son/daughter absence in college.
- (5) College will invite schools for campus interview.
- (6) College has it own *Nirantar Pparitoshik Yojna* college will take inactive to raise the funds in that scheme.
- (7) College will extend the library facility toward, senior citizens, ex-students and students for distance education.
- (8) College will organize various workshops for student for developments of teaching personality.
- (9) *Mulya Paripath* is Unique program of our college . In *Mulya Paripath* we felicitated student and staff fr their achievement and Birthday.

ACTION TAKEN REPORT

PART A

1. The infrastructural development of the college took place in the year.
 - a. The toilets have been renovated,
 - b. A shoe rack has been constructed,
 - c. Computerisation of the Library is complete.
 - d. Construction of internal college road (in progress)
2. As per the recommendations of National Council for Teacher Education (NCTE), the syllabus of Sant Gadgebaba Amravati University has changed from the academic year 2015-16. According to the provisions of the new syllabus the college has set up the following departments:

1. Internship,
2. Pre-Internship,
3. Cultural, sports and community Department,
4. Various Activities Department
5. Examination Department

All these committees planned properly and implemented the programmes given to them.

3. With a view to ensure smooth functioning of the college, total 20 different committees were formed at college level. These committees worked with responsibilities.
4. A UGC development committee has been formed in the college under the 12th Plan of the UGC. Purchase of computers and boards was done through this committee.
5. The Swami Chinmayananda Studies Centre in the college conducted in 2015-16 a certificate course on the educational thoughts of Swami Chinmayananda. A Chinmaya Vision Programme was also held for school teachers.

The Library building of the college is ready and the library is shifted in the new building. Separate cabins for the faculties are made available in the library. New furniture has been purchased during the year 2014-15. A new auditorium has also been constructed. The funds from DPDC were utilized for the development projects. A set up for Swami Chinmayanand Study Center is ready with purchase of equipments.

6. The Academic Calendar for 2014-15 was prepared. Accordingly various activities and programmes were organized. The programmes included cultural festivals, birth and death anniversaries, social work activities, workshops, Library Week etc.
 - a. Mahatma Gandhi birth anniversary, Dr Babasaheb Ambedkar Mahaparinirwan Din, Dr Sarvapalli Radhakrishnan birth anniversary, Swami Vivekanand and Ma Jijau birth anniversary, Science Day, etc.
7. Workshops were arranged for the following:
Micro-teaching Skills, Practice Lessons workshop, Demonstration lesson workshop.
8. A 8-day Internship was arranged.
9. World Women's Day, Marathi Bhasha Din and Swachhta Abhiyan are the special events organized this year.
10. TET workshop was held in coordination with the Alumni Association.

11. In order to develop the teaching skills of the students various workshops in Micro-Teaching, Practice Teaching, demonstration lessons, Evaluation Workshop, Audio-visual aids workshop were arranged.

12. Seminars were arranged by the faculties for their respective teaching subjects.

13. Students had prepared PPTs and used them for practice teaching.

14. UGC Development Committee prepared a proposal for developments funds, The proposal was sent to UGC which approved it for Rs 30 lakhs. A UGC Purchase Committee has been formed to bring in transparency in the purchasing of material from the UGC funds.

15. Swami Chinmayanand Study Centre is recognized by the UGC. The Center received Rs 200,000 during the year. Total six workshops were held by the center.

To strengthen the Research Centre:

1. A Research Committee has been formed in the college. All the members of the faculty have completed one Minor Research Project each. They have undertaken another Minor Research Project. The Committee looks after quality research.
2. The faculty are encouraged by the principal to undertake research project, preparing research papers and participating in conferences and workshops etc.

To strengthen the institutional linkage:

1. The college is coordinating for the implementation of ICSSR projects.
2. An exhibition on the life and works of Swami Chinmayanand was held in coordination with Chinmay Yuva Kendra and Chinmay Mission in Akola.

To strengthen the National International linkage:

1. A UGC sponsored conference was held in the college in coordination with Prajapita Brahmakumari Vishwavidyalaya.
2. The faculties participated in an International conference held in Aurangabad.

To apply for various schemes:

The college received Re 30 lakhs in the 12th Scheme. Proposals have been sent to UGC for utilization of the funds.

To strengthen Alumni Association:

Periodical meetings of the Association were held. The Association conducted TET classes on every Sunday for a month. The Association also sponsored prizes for inter-college competitions.

To strengthen the function of the Library:

Computerization of the Library is in progress. A Reading Room was prepared this year. It is well decorated. In absence of permanent librarian, a former student possessing the required qualification was appointed as Librarian.

To strengthen homely culture in the Hostel:

A Hostel Committee has been formed. It works to provide necessary amenities to the students. The Hostel Superintendant looks after the management of the hostel. Principal also pays attention to provide all the facilities to students. The Hostel Committee works as a bridge between the administration and the students. Complaints and suggestions are brought to the administration which in turn takes required steps. Cleanliness is taken care of. There is no ragging in the hostel. The students are made aware of the Anti-Ragging Act. A board of Anti- Ragging warning is also displayed in the corridor of the rooms. A Girls' Grievances Redress Committee is also set up for the Girls' Hostel.

To maintain clean campus:

A campus beautification project has been undertaken in which a lawn measuring 3000 sq ft has been developed. In addition to this a beautiful garden is also developed. A gardener has been appointed on the basis of outsourcing to maintain the garden and ensure cleanliness on the campus. All the students and employees take keen interest in keeping the surrounding clean and tidy. Shramadan is also held occasionally to take up cleanliness drive.

To maintain attendance of the students:

Biometric system is installed for the attendance of the staff. For students daily attendance signature of the students is taken in a register. Parents are often contacted to ensure their wards' attendance. A Discipline Committee works to maintain attendance.

PART B

Healthy atmosphere is created for the teaching by the faculties. There is team work by the faculties. There are often 70% girl students. Different committees are formed to ensure regular and planned implementation of the curriculum and co-curricular activities. Every committee has representation of the students. Value based education is provided to every student. In 2013 the college was sanctioned Swami Chinmayananda Study Centre under the Epoch Making Social Thinkers of India scheme. Total 6 training programmes were held by the center.

Innovations in curricular design and transaction

1. The syllabi of B Ed course have been changed. Five faculty members of the college contributed largely to the development of the new syllabi of the Sant Gadgebaba Amravati University.
2. The faculties use innovative teaching techniques, seminars, collaborative learning and integrated learning methods.
3. The faculties also deliver lectures at various places in the district.

Value-based Education:

Different activities are held which include cultural programmes, social work activities, Mulya Paripath etc to inculcate values.

Examination Reforms:

The college provides question bank to the students. Two term exams are held every year. Students' performance is checked through internal evaluation. Final lessons are arranged as per the norms of the University. Oral examinations are also held accordingly. With a view to improve the performance of the students, the faculties often give formal as well as informal instructions. Question Bank are prepared for every subject. Books written by the faculties are prescribed for the degree course in the University.

Innovations towards Faculty Development:

Professors' Academy (Pradhyapak Prabodhini) has been formed in the college. The faculties are encouraged to take part in seminars, workshops, symposium, undertaking research projects and for writing books. They are also encouraged to deliver lectures at different places including other educational institutes in the district. A coordinator has been appointed to work for the Academy. 5 out of 7 faculties of the college are PhD guide. The Academy is making efforts to nominate the remaining faculties as Ph D guides. The college administration also makes efforts to encourage the faculties to take up research projects under UGC schemes.

New Collaborative research programme:

College is assisting a research project of ICSSR.

Research grants: The college has been making efforts to enable the faculties to complete the research projects taken up by them.

Research Guide: College has taken steps to help the researchers to complete their research under the guidance of the faculties who are recognized guides for Ph D in Sant Gadgebaba Amravati University. A research study-room has been developed in the new library building. Facilities required for research work have been provided there.

Internal Resources:

1. The college and hostel buildings are well-furnished. Efforts are made to utilize the building for social purpose. The building is made available for government programmes, NGOs (registered) at nominal rent. 50% of the rent collected is deposited in the govt account.
2. Academic and professional courses of Yachwantrao Chavan Maharashtra Open University like B Ed, M Ed, DCM are run by the college. The trainee teachers who come from various parts of the state are provided the hostel facility. Charges are as per govt rates.
3. Following grants were received during 2014-15.

A proposal of bifurcation of the Rs 30 lakh funds has been submitted.

The college received UGC grants under the Epoch Making Social Thinkers' Scheme. As grants were not available for set up of the center, some funds from UGC were transferred temporarily.

Community Services:

Students and staff of the college visited Vruddhashrama during 2014-15 session under the community services programmes.

Improvement of Library Services:

The library was shifted to new building during 2014-15. The library is spacious enough. Independent cabin for faculties and research scholars have been made. The walls of the library are well decorated. Computers are available in the library. Total ---- books were added to library stock during the year. The facility of inflinet access is available and students are getting benefits of it. Book Bank scheme is also available. Every student is allowed to take four books from the Bank. Outside students are also permitted to use library facility by paying minimum charges.

Students Assessment:

The students have been given feed-back form.

Computerisation of the administration: The entire working of the administration is computerized. Sewarth software system is installed for the administrative work.

Health Services:

Free check-up of students is held every year under the health services scheme. Students participate in swachhta abhiyan, anti-tobacco drive.

Performance in Sports and Cultural Activities:

Sports are part of the curriculum. The college held Sports Festival during 2014-15. Similarly 17 programmes were organized by the Cultural Committee. All

the students participated in the programmes. Students also participated in competitions and contests at University, State and National levels.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

BEST PRACTICES

1. Title of the practice ***NIRANTAR PARITOSHIK YOJANA***

2. The Context

Prizes and rewards are essential means to encourage students to improve their overall performance. These means are at the disposal of a good teacher to use to motivate students to achieve the expected level of performance as well as to give them reinforcement for their achievement. Like a good teacher an institution also uses these means to give positive feedback to its students. But often Government institutions find it difficult to spare funds to honour meritorious students by giving them prizes. Usually the faculties contribute and collect the required amount, permanent funds are seldom raised.

To overcome the difficulty of funding, this institution found a way out - collecting funds from the society. The concept of Nirantar Paritoshik Yojana was first launched in the year 2002 by Dr Shantaram Bute who took charge as principal of the institution. He was his brain child to launch the scheme. The scheme was discussed at the regular staff meeting of the college. It took shape with support from all.

3. Objectives: Following are the objectives of the Nirantar

Paritoshik Yojana

1. To raise funds by voluntary donations from the society,
2. To establish an institution-society link to bring in funds,
3. To establish and maintain contacts with leading persons in the Society,
4. To create a standing fund to honour meritorious students passing
out of the institution,
5. To motivate students to be successful.

4. The Practice:

The Nirantar Paritoshik Yojana was launched in the year 2002. Following strategy was adopted to seek funds for the Scheme. It was decided upon that funds of Rs 1000 be collected from each donar.

1. To ask the faculties to donate Rs 1000 each to the corpus,
2. To contact leading personalities in the district to request them to contribute to the corpus,
3. To contact alumni to collect funds.
4. To appeal students of regular B Ed, YCMOU courses like B Ed, M Ed, DCM, M Phil to donate to the scheme.

Efforts by all the faculties led to collection of Rs 75000/- in the first year. The funds thus collected were deposited in a nationalized bank.

Utilization of the Funds for Prizes: The interest gathered from the deposit was utilized for giving prizes to students of the passed out batch. The prizes were given to students who showed outstanding performance in University examination, sports, YCMOU examinations – B. Ed, M. Ed, DCM, M Phil, etc. The practice is continued since the year 2003.

The Nirantar Paritoshik Yojana has collected Rs 1,58,000 till the year 2010. The annual interest earned is approximately Rs 13000/-. Every year the prize winning students are invited for the annual prize distribution programme. They are honoured at the hands of the guests. Prizes in the following categories are given every year:

1. First from the institution in B Ed Exam
2. First from girls in B Ed Exam,
3. First in Question Paper I
4. First in Question Paper II
5. First in Question Paper III
6. First in Question Paper IV
7. First in Question Paper V
8. First in Question Paper VI
9. First in Question Paper VII
10. First from Backward Classes (boys)
11. First from Backward Classes (girls)
12. Best Sportsman
13. Best Sportswoman

14. Best Student (boys)
15. Best Student (girls)
16. First among Physically Challenged.
17. First from B Ed YCMOU
18. First from M Ed YCMOU
19. First from DSM YCMOU
20. First from M Phil YCMOU

5. Obstacles faced: The Nirantar Paritoshik Yojana has not faced any difficulties as yet. The scheme is being run smoothly and with cooperation from the staff, non-teaching staff and the donar.

6. Impact of the Practice:

‘Success brings in more success’ The Nirantar Paritoshik Yojana was welcomed by everyone. With the motivation and encouragement given by Principal Dr Shantaram Bute, the scheme soon became popular and funds started to flow in. Students, former students, students of YCMOU, former faculties all came forward to contribute to the funds.

Students were motivated to enhance their performance in academic as well as other areas of teacher development. The honour given to former students made a positive impact on the students. A link between the alumni and regular students is established and strengthened.

Institution-society linkage has very well been established as a result of Nirantar Paritoshik Yojana. Teachers from the practice teaching schools as well as other beneficiary schools have also largely contributed to the scheme. A list of the donars is attractively displayed in the corridors of the main building. This has inspired others to join the list.

The scheme has been a unique feature of the working of this institution. No other institution of higher learning has launched such a scheme. It has been recognized by the department as well.

7. Resources required:

The scheme requires no other resources for its implementation.

8. Contact person: Principal Dr R B Manekar Prof Neeta Chaware, Coordinator

7.4 Contribution to environmental awareness / protection

Efforts are made to keep the premises clean and pollution-free. Tree plantation is held every year. It is plastic free premises.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT Analysis

Strength of the college: The institute is the oldest and noted institution in Vidarbha region. It was established in 1956.

Courses available:

1. B. Ed with intake capacity of 50 seats for Semester 1.
2. B Ed of YCMOU Nashik with intake capacity of 45 seats.
3. M Ed of YCMOU Nashik with intake capacity of 25 seats.

1. Admissions are given through the Central Admission Committee of the Govt of Maharashtra on merit basis.
2. The college maintains a glorious tradition of results.
3. The college has able administration as Principal and highly qualified staff. The no-teaching staff is efficient.
4. The college ensures team work with internal co-ordination and mutual cooperation.
5. Welfare schemes of the college:
Professors' Academy
Continuous Awards Scheme.
6. A well equipped library with books in the stock.
7. Organisation of co-curricular activities for all round development of the students.
8. Sports facilities for indoor and outdoor games and sports.
9. Publication of souvenir and college magazines for giving scope to creativity and writing skills.
10. Hostel facility, staff quarters and principal's quarters are available of the campus.
11. Well developed campus with wi-fi capacity. Adequate infrastructure is available.
12. The college held two National level conferences during 2014-15.
13. Well qualified faculties.

14. Separate cabins for faculties are available.

15. The college organized Library Festival.

Weaknesses of the College:

1. Inadequacy of funds.
2. Inadequate library staff.
3. Permanent Librarian.
4. M.Ed course is not available.

Opportunities

Faculty development

- a. M Ed course affiliated to the Sant Gadgebaba Amravati University.
- b. M Phil in Education
- c. Research center.
- d. Refresher/orientation/short term courses in Education.
- e. Development of Language Laboratory.

Threats of the college

- a. Low standard of the entrants: It is observed that talented students do not join B Ed course since a couple of years.
- b. Government's policy of privatization: The State Government is giving permission to open new private education colleges. The policy will result in competition. Established govt colleges will face challenges from the private colleges.
- c. Fee hike: Rise in fees and other expenses affect admissions by economically backward class students.
- d. Decrease in staff: As the students- teacher ratio is restructured to 14:1, the staff is decreased.
- e. Delay in admission process: Admission process generally completes by mid-August. College loses nearly a month of working.

Future plans:

Curricular aspects:

1. To upgrade the college with post graduate teaching department.
2. To resume M Ed (Regular) course.
3. To establish language laboratory.

Teaching-learning and evaluation:

1. To organize refresher and orientation courses.
2. To organize seminars and conferences.

Research, Consultancy and Extension:

1. To set up research center.
2. To introduce in-service courses for primary, upper primary and secondary school teachers.

Infrastructure and Learning Resources:

1. E-library.

Student Support and Progression:

1. Remedial teaching.
-
-

8. Plans of institution for next year

To obtain permanent affiliation from UGC.
To establish Research Centre.
To develop Language Lab.
To start Regular M Ed Course.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure II

Mapping of Academic Activities of the Institution

2015-2016

Month	Aug - Sept						Oct				Nov				Dec				Jan				Feb			
Weeks	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26
Admission and Orientation																										
Theory																										
Tutorial/Seminars																										
Sessional Work /Test Assignment																										
Practical Work																										
Preperation of Internship Demonstration/ Observation/ Micro-teaching Simulations																										
Practice School Teaching/Internship																										
Working with Community/project work																										
End-Term Examination																										

Note: A week is of six working days and a day is of six clock hours

Annexure III

Student's Feedback Form

Course

Sem

Date

Programme Name:

Faculty Name:

Subject Taught:

Course Code:

Batch:

Student's CGPA/Marks%

Percentage of classes attended:

Dear student,

You are requested to give your frank and objective opinion about the teaching of faculty on under-mentioned points. It will help us to improve the quality of teaching. Your response will be kept confidential. Rank each point on a five point scale. Enter responses by filling 1 (one) for selecting the option and 0 (zero) for rest of the options.

Section A

S No.	Points	Very poor	Poor	Average	Good	Excellent
1.	Ability to bring conceptual clarity and promotion of thinking					
2	Motivation provided					
3	Teacher's communication skills					
4	Teacher's regularity and punctuality					
5	Teacher's subject knowledge					
6	Completion and coverage of course					
7	Complements theory and practical examples					
8	Teacher's interaction and guidance outside the class					
9	Teacher's computer /IT skills, if applicable					
10	Teacher's overall performance					

Section B

S No	Points	Yes	No	No comments
1	Results of test declared within two weeks of it being conducted			
2	Adequate number of assignments and cases given			
3	Would you recommend him/her to teach the same subjects to your juniors?			
4	Would you recommend him/her to teach you any other subject?			
5	In your opinion is this syllabus adequate?			

Section C

<p>a. What are the strengths of the teacher?</p> <p>b. What are the areas of weaknesses in the teacher?</p> <p>c. Any other suggestion (regarding curriculum/subject(s), faculty)</p>
--

Student's Feedback Form

Course: B Ed 2015-2016

Analysis

Section A

Very poor	Poor	Average	Good	Excellent
No responses	No responses	20	200	2000

Section B

Yes	No	No comments
90	10	No response

Section C

1. The course/ curriculum for B Ed is too vast. It is not in the capacity of students. The mind just becomes a dustbin and overloaded knowledge is put into it.
2. Curriculum should be revised with proper demand of the society.
3. All the teachers are very experienced and they do not have any weak points.
4. They teach methods as the particular subjects.
5. All the faculties pay attention to teaching individually.
6. Faculties need to update their knowledge of computer and Information Technology.
7. Faculties have no weak points. They are perfect.
8. Teacher's knowledge is more than the subject knowledge.
9. Communication skill is excellent.
10. Teach and give notes in English medium also.
11. White Board should be placed in the Lecture Hall.
12. All the students should be permitted to use Computer Lab.
13. Facility to record the speeches of the guest lecturers should be provided.
14. Faculties' communication skill is excellent.

15. College gathering period should be increased and it should be at proper time.
16. Teachers are excellent.
17. There is no weak point all are the best.
18. All the faculties provided guidance from time to time.
19. All the faculties are excellent in their fields.
20. Teachers look after the students like their own children.
21. All the teachers teach at an excellent level.
22. Very simple and clear style is adopted to teach.
23. Teachers provide needful guidance.

Library:

1. The working of the Librarian is very good. He provided all the facilities.
2. He also provided supporting books.
3. Working of the library is excellent.
4. English medium books should be made available in the library.
5. Books of all the subjects were available in the library.
6. Students should be allowed to carry books at home.
7. Students should be allowed to carry General Knowledge books at home.

Annexure IV

Government College of Education, Akola

List of various committees

The main committees and their charge were as follows:

1. Internship –School Engagement --- Dr G K Mankar
2. Pre-practice Teaching Work --- Dr S M Ganoje
3. Practice Teaching (Internship) --- Dr A G Watkar
4. Cultural-sports Community --- Dr A M Dharaskar
5. Activities --- Dr V V Deo
6. Examination --- Dr S U Samudre
7. Final Lesson --- Dr R Tadas

To regulate the functioning of the college, following committees were formed.

1. The following committees were retained

1. Local Advisory Committee

2. IQAC

3. Women Grievance Redressal Committee

4. Anti-ragging Committee

Structure of the above committees:

1. Local Advisory Committee

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|----|-----------------------|------------------|---------------------|
| 1. | Dr Surekha Kalkar | Chairman | Joint Director |
| 2. | Dr Rajendra B Manekar | Member Secretary | Principal |
| 3. | Prof Pramod Borde | | Member |
| 4. | Dr Anjali Rajwade | | Member |
| 5. | Shri Manohar Dandale | Member | |
| 6. | Dr Rohini Tadas | Member | Associate Professor |
| 7. | Dr Vasudha Deo | Member | Associate Professor |

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|----|---------------------|--------|---------------------|
| 8. | Dr Gokarna Mankar | Member | Associate Professor |
| 9. | Shri Anant Dandekar | Member | |

2. College IQAC

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|-----|-----------------------|---------------------|-------------|
| 1. | Dr Rajendra B Manekar | Principal | Chairman |
| 2. | Dr Vasudha Deo | Associate Professor | Coordinator |
| 3. | Dr Shriprabhu Chapke | | Member |
| 4. | Dr Gajanan Nare | | Member |
| 5. | Dr Dinkar Umbarkar | | Member |
| 6. | Dr Shrikant Ukhalkar | | Member |
| 7. | Dr Anjali Rajwade | | Member |
| 8. | Dr Rohini Tadas | | Member |
| 9. | Dr Sushama Ganoje | | Member |
| 10. | Dr Gokarna B Mankar | | Member |
| 11. | Dr Archana Watkar | | Member |
| 12. | Dr Aasha Dharaskar | | Member |
| 13. | Dr Sandhya Samudre | | Member |
| 14. | Shri Anant Dandekar | | Member |

3. Women Grievance Redressal Committee

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|----|---------------------|--|-----------------------|
| 1. | Dr Vasudha Deo | | Chairperson |
| 2. | Dr Rohini Tadas | | Member Secretary |
| 3. | Dr Aasha Mirage | | Non-Government Member |
| 4. | Dr Sushama Ganoje | | Member |
| 5. | Shri Anant Dandekar | | Member |

4. Anti-Ragging Committee

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|----|-----------------------|-----------|----------|
| 1. | Dr Rajendra B Manekar | Principal | Chairman |
| 2. | Dr Vasudha Deo | | Member |
| 3. | Dr Rohini Tadas | | Member |

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|--------------------------------------|--------|
| 4. Adv Manisha Kulkarni | Member |
| 5. Shri Pramod Deshpande | Member |
| 6. Dr Aasha Dharaskar | Member |
| 7. Police Inspector Ramdas Peth | Member |
| 8. Shri Anant Dandekar | Member |
| 9. Parents' Representative | Member |
| 10. Parents' Representative | Member |
| 11. Students' Representative (Woman) | Member |
| 12. Students' Representative (Man) | Member |

5. Staff Council

- | | | |
|--------------------------|----------------|------------------|
| 1. Dr Rajendra B Manekar | Principal | Chairman |
| 2. Dr Sushama Ganoje | Asso Professor | Member Secretary |
| 3. Dr Vasudha Deo | | Member |
| 4. Dr Rohini Tadas | | Member |
| 5. Dr Gokarna Mankar | | Member |
| 6. Dr Aasha Dharaskar | | Member |
| 7. Dr Sandhya Samudre | | Member |
| 8. Dr Archana Watkar | | Member |

6. Students Council

- | | | |
|------------------------------|----------------|------------------|
| 1. Dr Rajendra B Manekar | Principal | Chairman |
| 2. Dr Archama Watkar | Asso Professor | Member Secretary |
| 3. University Representative | | Member |
| 4. Class Representative | | Member |
| 5. Women's Representative | | Member |
| 6. Cultural Representative | | Member |
| 7. Sports Representative | | Member |

7. Academic Calender Committee

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|--------------------------|----------------|------------------|
| 1. Dr Rajendra B Manekar | Principal | Chairman |
| 2. Dr Aasha Dharaskar | Asso Professor | Member Secretary |
| 3. Dr Vasudha Deo | | Member |

8. College Annual Magazine Committee

- | | | |
|--------------------------|----------------|------------------|
| 1. Dr Rajendra B Manekar | Principal | Chairman |
| 2. Dr Gokarna Mankar | Asso Professor | Member Secretary |
| 3. Six students | | Members |

9. UGC Committee

- | | | |
|--------------------------|-----------|------------------|
| 1. Dr Rajendra B Manekar | Principal | Chairman |
| 2. Dr Sushama Ganoje | | Member Secretary |
| 3. Dr Vasudha Deo | | Member |
| 4. Dr Rohini Tadas | | Member |
| 5. Shri Anant Dandekar | | Member |

10. Library Advisory Committee

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|--------------------------|-----------|------------------|
| 1. Dr Rajendra B Manekar | Principal | Chairman |
| 2. Librarian | | Member Secretary |
| 3. Dr Vasudha Deo | | Member |
| 4. Dr Rohini Tadas | | Member |
| 5. Shri Anant Dandekar | | Member |

11. Career Counseling and Placement Committee

- | | | |
|--------------------------|-----------|------------------|
| 1. Dr Rajendra B Manekar | Principal | Chairman |
| 2. Dr Vasudha Deo | | Member Secretary |
| 3. Dr Aasha Dharaskar | | Member |
| 4. Dr Gokarna Mankar | | Member |
| 5. Dr Sandhya Samudre | | Member |

12. Grievance Redressal Committee

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|--------------------------|-----------|------------------|
| 1. Dr Rajendra B Manekar | Principal | Chairman |
| 2. Dr Rohini Tadas | | Member Secretary |
| 3. Dr Aasha Dharaskar | | Member |
| 4. Dr Gokarna Mankar | | Member |
| 5. Dr Sandhya Samudre | | Member |

13. Alumni Committee

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|-----------------------|--|-----------|
| 1. Shri Umesh Chapke | | President |
| 2. Sau Sherekar | | Member |
| 3. Shri Kailas Sangle | | Member |
| 4. Dr Seema Mule | | Member |
| 5. Dr Gajanan Nare | | Member |

14. Attendance and Discipline Committee

- | | | |
|--------------------------|-----------|------------------|
| 1. Dr Rajendra B Manekar | Principal | Chairman |
| 2. Dr Gokarna Mankar | | Member Secretary |
| 3. Dr Rohini Tadas | | Member |

15. Time-Table Committee

- | | | |
|--------------------------|-----------|------------------|
| 1. Dr Rajendra B Manekar | Principal | Chairman |
| 2. Dr Sushama Ganoje | | Member Secretary |
| 3. Dr Vasudha Deo | | Member |

16. Professor's Academy

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|--------------------------|-----------|----------|
| 1. Dr Rajendra B Manekar | Principal | Chairman |
| 2. Dr Gokarna Mankar | | Member |

17. Admission Committee

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|--------------------------|----------------|------------------|
| 1. Dr Rajendra B Manekar | Principal | Chairman |
| 2. Dr Vasudha Deo | Asso Professor | Member Secretary |
| 3. Dr Sushama Ganoje | | Member |

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|------------------------|--------|
| 4. Dr Rohini Tadas | Member |
| 5. Dr Gokarna Mankar | Member |
| 6. Dr Aasha Dharaskar | Member |
| 7. Dr Sandhya Samudre | Member |
| 8. Dr Archana Watkar | Member |
| 9. Shri Anant Dandekar | Member |
| 10. Shri Rajesh Padole | Member |

18. Hostel Committee

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|--------------------------|-----------|------------------|
| 1. Dr Rajendra B Manekar | Principal | Chairman |
| 2. Shri Anant Dandekar | | Member Secretary |
| 3. Dr Vasudha Deo | | Member |
| 4. Dr Rohini Tadas | | Member |

19. **Appellant Officer** Dr Rajendra B Manekar, Principal

Information Officer Dr Vasudha Deo Associate Professor
